**Short Term Scientific Missions (STSM)**

STSM Coordinator: Dr Bojana Knezevic (KBC Zagreb, Croatia)

**What STSM is?**

**Mobility Grants** aimed at promoting individual mobility, strengthening ERNST networks, and fostering collaboration between PhD students, residents, and young researchers pursuing the objectives of the COST Action 19113.

More information

<https://www.cost.eu/cost-actions-event/action-networking-tools/>

<https://www.cost.eu/uploads/2022/12/COST-094-21-Annotated-Rules-for-COST-Actions-Level-C-V1.3.pdf>

**Who can apply?**

The STSM applicant can be any person with an e-COST profile. An STSM applicant must specifically contribute to the research coordination and capacity building objectives of the COST Action for which they are submitting a STSM application.

The STSM applicant must be engaged in an official research program as a PhD Student or postdoctoral fellow or can be employed by, or affiliated to, an institution, organization or legal entity which has within its remit a clear association with performing research.

We particularly welcome applications from PhD students, residents, and young researchers, both from within and outside the ERNST Consortium, that explore and explain how their participation can contribute to the COST Action 19113 objectives.

**What kind of expenses are covered by STSM funding?**

The STSM Mobility does not necessarily cover all expenses related to performing a given mission. The grant is a contribution to the overall travel, accommodation and meal expenses of the grantee.

During this Grant Period this financial contribution for each STSM grant must respect the following criteria:

* Up to a maximum of EUR 1,050 in total can be awarded to each successful STSM applicant; of which up to a maximum of EUR 150 per day can be awarded for accommodation and meal expenses. Daily amount depends of country.
* Up to a maximum of EUR 400 can be awarded for travel costs.

**When to apply?**

March 1st to 31st 2023.

**How to apply?**

Participants should upload documents in this way.

The following documents must also be upload on the COST Action 19113 website [(https://cost-ernst.eu/registrations/stsm-2023/):](https://cost-ernst.eu/registrations/stsm-2023/)

They will complete the formular on the webpage and upload the following documents.

* **In the application has to be following information:**
	+ **Title of the STSM,**
	+ **Start and end date (within the active Grant Period, i.e. no overlap across two consecutive Grant Periods)**
	+ **Budget requested by the applicant;**
	+ **Information about the host institution and contact person.**
* **Confirmation of the host on the agreement from the HOST institution in receiving the applicant;**
* **A motivation letter** including a work plan detailing the proposed activities. The work plan should describe goals, description of the work to be carried out by the applicant, expected outcomes and description of the contribution to the Action objectives,
* **A support letter** from the Home Institution
* **CV**, including a list of academic publications if applicable

**What COST Action 19113 objectives are?**

MoU objectives of the COST Action 19113 are available <https://www.cost.eu/actions/CA19113/> More information https://cost-ernst.eu

**How applicants will be assessed?**

The applications will be ranked by the STSM responsible together with the Working Groups leaders based on:

• Research career in line with the work proposal to be carried out.

• Feasibility of the approach proposed,

• Benefit to the development of the COST Action 19113

The selection will follow the COST policies on inclusiveness (gender, age, geography-ITC countries).

The final ranking will be approved by the Action Chair and Co-Chair.

The researchers who applied to the call will receive the results of the selection from the STSM Coordinator in their mail.

Once the participant is eligible, they will receive the information about how to register in **e-COST webpage.**

**To be filled in e-COST:**

• Title

• Start and end date (within the active Grant Period, i.e. no overlap across two

 consecutive Grant Periods)

• Budget requested by the applicant;

• Information about the host institution and contact person.

**To be uploaded to e-COST:**

• Application form (template available on e-COST) describing: Goals, description of the work to be carried out by the applicant, expected outcomes and description of the contribution to the Action MoU objectives;

• Confirmation of the host on the agreement from the host institution in receiving the applicant;

• Other documents required by the Action (e.g. recommendation letter, etc…)

The selected researchers should wait for the official invitation from the Grant Holder before booking any travel arrangements.

**Scholars’ duties**

* Grantee performs the tasks in line with the approved application
* Attend on the scheduled dates and actively participate in the planned activities.
* Respecting basic principles of health research.
* Respect the standards of the COST Association and COST Action 19113.
* Applicants must pay in advance tickets and the cost of the accommodation. The participants shall declare via e-COST when submitting their Online Travel Reimbursement Request (OTRR) that they will not receive a reimbursement or any allowance from a third party to support their attendance at the approved COST activity for which they are submitting a claim.
	+ The COST Association reserves the right to contact any beneficiary of COST funds and / or their institution or any other relevant third party when double funding is suspected.

**Reporting and claim for payment of the grant:**

• Claim the payment by submitting the report via e-COST;

• The required report/documentation for claiming a STSM Grant is:

o **Report** to the Action MC on the work developed, main achievements of the STSM and planned future follow up activities. The final report has to be approved by the Host Organizer.

**Important: Once the activity has ended, the grantee submits the required reports and relevant documentation in e-COST within 30 days after the end date of the activity or 15 days after the end of the Grant Period, whichever date comes first;**

**Other information**

<https://www.cost.eu/uploads/2022/12/COST-094-21-Annotated-Rules-for-COST-Actions-Level-C-V1.3.pdf>